# **Hotel Property Investments Limited**

# **Securityholder Communication Policy**

# 1 Communication policy

Hotel Property Investments Limited ("Company") is the Responsible Entity for the Hotel Property Investments Trust ("Trust") ARSN 166 484 377 and holder of Australian Financial Services Licence ("AFSL") number 479719.

The Company is committed to ensuring that holders of the Company's and Trust's securities ("Securityholders"), regulators and the wider investment community are informed of all major developments affecting the Company and the Trust in an equal, timely and effective manner. Information is communicated in a number of ways, including:

- (a) annual and half-yearly reports and financial results;
- (b) market disclosures in accordance with the Company's Continuous Disclosure Policy and obligations under the ASX Listing Rules;
- (c) updates on operations and developments;
- (d) announcements on the Company's website;
- (e) market briefings; and
- (f) presentations at general meetings.

This policy supplements other Company policies including the Company's Continuous Disclosure Policy and Privacy Policy.

## 2 Meetings and participation

Securityholders are encouraged to attend and participate at general meetings. To facilitate this, meetings will be held during normal business hours and at a place convenient for Securityholders to attend.

The full text of notices and accompanying materials will appear on the Company's website. Information, including in relation to:

- (a) the nature of the business of the meeting;
- (b) conflicts of interest;
- (c) voting restrictions; and
- (d) directors' recommendations,

will be presented in a clear and concise manner designed to provide Securityholders and the market with full and accurate information. Proxy forms will be provided in order to enable Securityholders unable to attend the meeting to vote on the resolutions.

The Company will seek to ensure that the form, content and delivery of notices of general meetings comply with the Company's constitution, the *Corporations Act 2001* (Cth) and the ASX Listing Rules.

### 3 Electronic materials

The Investor Centre on the Company's website www.hpitrust.com.au contains the following information for the benefit of Securityholders:

- (a) all market announcements (including all financial results, annual reports and press releases) and related information (posted immediately following release to the ASX);
- (b) details relating to the Company's directors and key executives;

(c) Board and Board Committee Charters and other corporate governance documents.

In order to facilitate Securityholder engagement, the Company will provide copies of investor presentations, general meetings results, and selected analyst and media briefings within the Investor Centre on the Company's website.

### 4 Contact details

Securityholders who want to update personal or contact information, elect to receive communications electronically, or ask questions related to their securityholding should contact the Company's security registry, Link Market Services Limited.

The security registry contact details are:

Email: info@linkmarketservices.com

Telephone: +61 1300 554 474

Post: Locked Bag A14, Sydney South NSW 1235

Website: www.linkmarketservices.com.au

The Company also provides Securityholders with the option to send communications to the Company via its enquiry form on the Company's website and via telephone.

### 5 Review

The Board will review this policy from time to time to assess that it is operating effectively and to consider whether any changes are required.